



Apprenticeship Completion Grant (ACG) – Apprentice

Description: \$2,000 taxable cash grant designed to encourage apprentices registered in a designated Red Seal trade to complete their apprenticeship program and receive their journeyperson certification

Who Qualifies: A certified journeyperson in a designated Red Seal trade (Note: if you challenged a designated Red Seal trade (cook or baker) and did not complete an apprenticeship program to achieve certification you are **not eligible** for the completion grant)

Amount: \$2,000 lifetime maximum per eligible journeyperson

Conditions:

- Must be a Canadian citizen, permanent resident or protected person
- Out of high school (apprentices enrolled in Adult Learning or professional upgrading classes are allowed)
- Proof of successful completion of an apprenticeship program in a Red Seal Trade
 - ♦ Copy of **Certificate of Apprenticeship**, provided by ITA
- Proof you are a certified journeyperson in a designated Red Seal trade effective January 1, 2009 or after
 - ♦ Copy of **Certificate of Qualification** issued by the ITA

Deadline: Completed application submitted by **June 30th** of the calendar year following the date you obtained your certification

Claiming the Apprentice Completion Grant:

- Go to the [Service Canada website](#)
- Phone 1-866-742-3644 (TTY: 1-866-909-9757)

Links to Service Canada Forms/Contact Information:

- [Apprenticeship Completion Grant – Eligibility](#)
- [Apprenticeship Completion Grant FAQ – Applying](#)
- [Apprenticeship Completion Grant – Supporting Documents](#)
- [Apprenticeship Completion Grant – Application Deadline Calendar](#)
- [Apprenticeship Completion Grant – Applying online](#)
- [Apprenticeship Completion Grant – Downloadable application form](#)

- Visit a Service Canada Centre to pick up forms:
 - ♦ [Website list](#)
 - ♦ Call for nearest location – toll free 1-800-622-6232 (TTY: 1-800-926-9105)

- Contact the Industry Training Authority for Apprenticeship Certificate information:
 - ♦ email – customerservice@itabc.ca
 - ♦ Phone – 778-328-8700 or 1-866-660-6011