



# TERMS OF PARTICIPATION

## Certificate of Recognition Program

1. go2 is a certifying partner for the COR program
2. Each participating company must have been registered with WorkSafeBC as an employer prior to application and have reported assessable payroll from the previous year in the tourism and hospitality industry or be approved for services by go2.
3. Program requirements differ depending on company size, the company must immediately inform go2 if their company size changes (under/over 20 employees). Companies are also obligated to keep go2 updated if their company CU, employer ID, or address changes. WorkSafeBC rebates may not be issued if this information is not kept current. Use the COR Registration Status Change Form to submit this information to us.
4. Health and safety program must meet go2's COR standards to receive the WorkSafeBC Rebate and COR certification.
5. The Certificate of Recognition is renewed every three years, providing all of go2's COR Standards are met and certification is maintained.

### 6. Audit Schedule

LESS THAN 20 EMPLOYEES			
COR Requirement (First Year)	Certification Audit	Internal	Must Pass
Second Year	Maintenance Audit	Internal	*
Third Year	Maintenance Audit	Internal	*
Fourth Year	Re-Certification Audit	Internal	Must Pass

20 or MORE EMPLOYEES			
COR Requirement (First Year)	Certification Audit	External	Must Pass
Second Year	Maintenance Audit	Internal	*
Third Year	Maintenance Audit	Internal	*
Fourth Year	Re-Certification Audit	External	Must Pass

\* Maintenance audits should be passed on the same basis as certifying audits, but the most critical element of these audits is generating an action plan to address deficiencies.

7. All companies have the option of opting for External audits in place of their internal audits.
8. All external audit costs are paid for by the company being audited.
9. The company may be eligible to receive a WorkSafeBC rebate if the company successfully maintains their annual audit.

10. The total annual WorkSafeBC Rebate will be calculated as a percentage of the base assessment rate from the previous year, multiplied by the company's total assessable payroll reported from the previous year for each classification unit in which the participating employer qualifies for a WorkSafeBC Rebate.
11. The minimum rebate for small employers is the lesser of \$500 or 50% of the premiums paid by the employer for the rebate year being calculated. For example, if an employer pays \$800 in premiums, they would be eligible for a \$400 rebate.
12. For the purpose of companies registered in multiple Classification Units, calculation of the rebate will be based on each registration.
13. Participants are not exempted from compliance with any of the provisions of the Workers Compensation Act and regulations.
14. By registering with go2 to act as certifying partner in the WorkSafeBC (WSBC) Partners in Injury and Disability and Prevention Program, the information provided to WSBC and go2 may be shared between WSBC and go2 in order to determine the company's eligibility to receive a COR and to determine the eligibility to receive a rebate. This information may include details of the account registration(s), industry classification(s), operating locations, number of workers, the value of the rebate, and if denied a rebate, the reason(s) why. go2 uses the information solely for the purpose noted above. Confidential information will not be disclosed to third parties. We recognize that your privacy is valuable and all reasonable measures will be made to protect it.
15. WorkSafeBC has listed the following circumstances in which a company would not be eligible for a rebate or the rebate may be placed on hold until the issues are resolved.  
These are:
  - The company has engaged in activity which would cause WorkSafeBC to consider imposing, or has resulted in WorkSafeBC imposing an administrative penalty
  - The company has suppressed claims for compensation or suppressed claims costs
  - The company has an outstanding balance related to its WorkSafeBC employer account
  - The company has failed to register with WorkSafeBC
  - The company has engaged in other misconduct considered by WorkSafeBC to be inconsistent with participation in the COR program
16. Terms of Participation are subject to change.