



Extreme Valley Ski Hill

Employee Training

Purpose

The purpose of this policy is to provide for general and specialized safety and related training throughout all levels of the organization.

Policy

Extreme Valley Ski Hill will provide all safety and related training that is necessary to minimize losses of human and physical resources of the company. Employees will participate in this training.

This training will include, but not be limited to:

- Safety orientation;
- New hire safety orientations;
- Safety training for workers, supervisors and management;
- Task and trade-specific training and certification;
- Workplace Hazardous Materials Information System (WHMIS) orientation;
- Fall Protection training;
- Safe work practices and job procedures, as applicable; and
- The proper fitting, safe use, cleaning and maintenance of personal protective equipment, as applicable.

In addition, safety meetings involving workers will be held on a weekly basis or as determined by site requirement.

Site-specific safety training is available and includes, among others:

- Analysis of an incident Noise effects on hearing
- Back injury avoidance Off the job safety
- First aid services Safe job procedures
- Hazard reporting Unauthorized operation
- Inspect equipment before use High Voltage safety
- Ladder safety Zones of safety
- Material Safety Data Sheets

Records of worker training and retraining are kept; records include the following:

- Proof of certification;
- Proof of orientation;
- Proof of WHMIS training;
- Tool-box talk subjects and who attended; and
- Equipment and tool training.

Employee Training Record

Employee Name		
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Trade/Occupation	Date of Hire	

Course #	Name of Course	Date Completed	Date of Expiry