# Form F: No Time Loss and No Medical Aid Checklist (Non-Reportable Incidents)

## Definition of *No Time Loss* and *No Medical Aid* (Non-Reportable Incidents)

*No Time Loss* and *No Medical Aid* incidents are those in which an injury **does not** require care from a health-care provider and **does not** require any time away from work. First aid may or may not be required.

## Checklist

🞏 Document the employee’s name, date of birth, the date of the incident and the nature of the incident.

🞏 If first aid is provided, ensure appropriate documentation in the *First Aid Record* (WorkSafeBC Form 55B23).

🞏 Investigate the details of the injury or accident.

🞏 Complete the *Incident Investigation Report* (WorkSafeBC Form 52E40).

🞏 If applicable, conduct interviews with any witness of the incident and have them complete *Form E: Witness Statement*.