



## FOODSAFE LEVEL I DISTANCE EDUCATION Organization Registration Form

**Organization:** \_\_\_\_\_

**Mailing Address:** \_\_\_\_\_  
Apt. No. \_\_\_\_\_ Street \_\_\_\_\_

**City/Town** \_\_\_\_\_ **Postal Code** \_\_\_\_\_

**Contact:** \_\_\_\_\_ **Telephone No:** \_\_\_\_\_

**Email:** \_\_\_\_\_

☐ **Ship exam materials using same Organization's mailing address** (applicable for the Organizations, that provide Invigilator(s) for their students).

### # OF COURSES ORDERED:

<input type="checkbox"/> (#) Course Fee:	\$80.00 each	\$ _____ 80.00
<input type="checkbox"/> (#) FOODSAFE USB:	\$15.00 each	\$ _____ 15.00

**SUBTOTAL (excluding Shipping and GST)** \$ \_\_\_\_\_

### FEES

- The Course Fee includes the textbook, activity book, exam fee, and FOODSAFE certificate. A minimum of one USB containing a FoodSafe instructional video is a mandatory purchase, but students from the same group may share one USB. Organizations can purchase additional USBs at a cost of \$15.00 each. For each student, organizations must purchase a Course Fee per student.
- Students who wish to take the FoodSafe exam in Arabic, Chinese, French, Korean and Punjabi must purchase the workbook at [www.crownpub.bc.ca](http://www.crownpub.bc.ca).
- The cost of the Shipping is calculated by dimensional weight method and added to the Subtotal Price (may vary between \$25 and \$50 per box depending on the size of the group and location).
- 5% GST rate applies to the Total Price, which includes Course Fee, USB and Shipping.

### METHOD OF PAYMENT

☐ Cheque/Money Order (payable to **go2HR**)  
☐ Visa ☐ Mastercard

Credit Card Number \_\_\_\_\_ Expiry Date MM/YY \_\_\_\_\_ CVV \_\_\_\_\_

Name as Appears on Card \_\_\_\_\_ Card Holder's Signature \_\_\_\_\_ Date \_\_\_\_\_

By signing and submitting this form, you indicate your consent for go2HR to process your payment for the purpose of receiving this service or product. All personal information collected will be used only for the purpose for which it was gathered.

**POLICIES:**

**EXTENSION POLICY**

The course must be completed within 6 months. Students may request a 2-month extension subject to a \$25.00 fee (+ GST). Requests for an extension must be received 30 days prior to course expiry, otherwise, re-registration at full course fee will apply.

**EXAM RE-WRITES**

Students who do not pass the final exam may re-write the exam within 2 months of the original exam date for a \$25.00 fee (+ GST).

**COURSE TRANSFER**

Registrations may be transferred to another individual within the same organization within 4 months of the original registration for a \$25.00 fee (+ GST).

**COURSE REFUND**

Course materials not sent - eligible for a full refund; Course materials sent - eligible for a 50% refund; Requests made 2 or more weeks after the registration - not eligible for a refund.

**RE-SHIPMENT**

If your package related to the FOODSAFE Level 1 by Distance Education program (learning materials, exam materials, or certificate) was returned to go2HR due to reasons such as an incomplete or incorrect shipping address, or because it was not picked up by the recipient, we can re-ship it for a \$25.00 fee

**WORKBOOK**

If you require supplementary workbooks in a second language, please contact Queen's Printer at [www.crownpub.bc.ca](http://www.crownpub.bc.ca).

**go2HR**

910-850 West Hastings Street

Vancouver, BC V6C 1E1

**Tel:** 604-633-9787 **Fax:** 1-844-367-5168

[foodsafety@go2hr.ca](mailto:foodsafety@go2hr.ca) / [www.go2hr.ca](http://www.go2hr.ca)

**Please provide registration information for the students on the following page. If you are registering more than 10 students, please use multiple pages provided.**

**PLEASE SEND YOUR REGISTRATION TO GO2HR VIA MAIL OR EMAIL AT [foodsafety@go2hr.ca](mailto:foodsafety@go2hr.ca)**

**NAME OF REGISTRANTS:**

- 1) \_\_\_\_\_  
First Name Last Name
- 2) \_\_\_\_\_  
First Name Last Name
- 3) \_\_\_\_\_  
First Name Last Name
- 4) \_\_\_\_\_  
First Name Last Name
- 5) \_\_\_\_\_  
First Name Last Name
- 6) \_\_\_\_\_  
First Name Last Name
- 7) \_\_\_\_\_  
First Name Last Name
- 8) \_\_\_\_\_  
First Name Last Name
- 9) \_\_\_\_\_  
First Name Last Name
- 10) \_\_\_\_\_  
First Name Last Name

20) \_\_\_\_\_  
First Name Last Name